

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the September 25, 2017 Potter County Commissioners' Court meeting.

The minutes from the September 25, 2017 Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of September 20, 2017 through October 4, 2017. [Hood]

Judge Tanner referenced Vouchers checks Nos. 177050-177292 and wire #967-972 in the total amount of \$2,795,328.46.

MOTION was made by Commissioner Vaughn: I move that we approve of the Vouchers for checks and wire transfers as noted by the County Judge.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

4. **WORKERS' COMPENSATION INSURANCE:** To hear a report from Steve Lapp with Fairly Consulting Group, regarding Workers' Compensation Insurance Renewal for 2017-18 and:

- a. Consider and act upon the recommendation to renew the Workers' Compensation contract to Texas Political Subdivision for the amount of \$171,483 for the period of November 1, 2017 through October 31, 2018. This fee includes the fee for Fairly Consulting Group LLC as the County's broker to be paid separately by the County.

- b. Authorize Potter County Judge to sign the Order to Bind Workers' Compensation, Addendum and Service Agreement and necessary contracts as they become available. [Holland, Lapp]

Steve Lapp, Fairly Consulting Group, gave a report to Commissioners' Court regarding Worker's Compensation Insurance Renewal for 2017-2018.

MOTION was made by Commissioner Murguia: I make a motion that we approve renewal of the Workers' Compensation contract to Texas Political Subdivision in the amount of \$171,483 for the period

of November 1, '17 through October 31, '18, and to authorize Judge Tanner to sign the Order to Bind Workers' Compensation.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

5. **RESOLUTION – TEXAS INDIGENT DEFENSE COMMISSION:** To consider and act upon a resolution for the 2018 Indigent Defense Formula Grant Program. [Hood, Tanner]
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MOTION was made by Commissioner Church: I move we approve the resolution for the 2018 Indigent Defense Formula Grant Program.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

6. **BOND APPROVAL – COUNTY JUDGE:** To consider and act upon approval of additional bond increasing the bond from \$10,000 to \$100,000 pursuant to Legislative action. [Tanner]
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MOTION was made by Commissioner Kelly: I move we approve the additional bond increase from \$10,000 to \$100,000 pursuant to Legislative action.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. **JUSTICE COURT TECHNOLOGY FUND:** To consider and act upon the purchase of 2 Apple iPad pros and keyboards to replace existing iPads in JP2 and JP3, in accordance with Code of Criminal Procedure Art. 102.0173. [Jackson, Herman]
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Judge Gary Jackson, Potter County Justice of the Peace Pct. 3, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve purchase of the 2 Apple iPad pros and keyboards to replace existing iPads in JP2 and JP3, out of the Technology Fund.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

8. **POTTER COUNTY MEMORIAL STADIUM LEASE.** To consider for approval, a lease contract with San Jacinto Academy for use of Potter County Memorial Stadium. [Tanner]
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Tim Bowles, San Jacinto Christian Academy, spoke before Commissioners' Court.

No action was taken on this item.

See Documentation

9. **PUBLIC DEFENDER OFFICE.** To consider and act upon the appointment of a committee to study the advantages, disadvantages, procedures, and feasibility of establishing a public defender office. [Vaughn]
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This item was passed and will be brought back in two weeks.

10. **POTTER-RANDALL APPRAISAL DISTRICT:** To consider and act upon the appointment of one board member to serve a two-year term. [Tanner]
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MOTION was made by Judge Tanner: I make a motion that we appoint Commissioner Church to serve a two-year term on the Potter-Randall Appraisal District.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

11. **ELEVATOR MAINTENANCE CONTRACT.** To consider for approval, an elevator maintenance and service agreement for Fire Station # 3. [Lake, Wade]
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This item was passed and will be brought back in two weeks.

See Documentation

12. **INTERLOCAL AGREEMENT.** To consider for approval, a proposed interlocal agreement with Armstrong County for inmate detention. [Thomas]
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Sheriff Thomas, Potter County, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the interlocal agreement with Armstrong County for inmate detention.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **LOCAL GOVERNMENT CORPORATION:** To hear an update on the Local Government Corporation [Murguia]
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Commissioner Murguia gave a Local Government Corporation update.

14. **TAX INCREMENT REINVESTMENT ZONE (TIRZ) #2:** To provide an update on the Tax Increment Reinvestment Zone (TIRZ) #2 – East Gateway TIRZ. [Murguia]
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Commissioner Murguia gave an update on the Tax Increment Reinvestment Zone #2 – East Gateway.

15. **COUNTY AND DISTRICT CLERK'S ASSOCIATION:** To hear report regarding letter to Honorable Nathan Hecht from the County and District Clerk's Association. [Woodburn]
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Caroline Woodburn, Potter County District Clerk, gave a report to Commissioners' Court regarding a letter from the County and District Clerk's Association.

See Documentation

16. **TRAILER SEIZURE:** To consider and act upon receipt of one 1999 Big Tex 16' utility trailer to be entered into Auto Theft's inventory. The estimated value of the trailer is \$1,000.00. [Landrum, Shelton]
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Sgt. Jimmy Henson, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept the seizure and add to our inventory a 1999 Big Tex 16' utility trailer to be entered into the Auto Theft's inventory.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

17. **EQUIPMENT PURCHASE:** To consider and act upon purchasing a John Deere 324E Skid Steer from Yellowhouse Machinery, Co. in the amount of \$49,970.00 utilizing Buy Board contract #515-16. Funds budgeted in the 2017-2018 budget. [Ysaguirre, Shelton]
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Sebastin Ysaguirre, Road & Bridge Supervisor, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the purchase of the John Deere 324E Skid Steer from Yellowhouse Machinery, in the amount of \$49,970.00.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

18. **VEHICLE PURCHASES:** To consider and act upon the following:
- a. One Vehicle from Caldwell Country Ford in the amount of \$37,398.00 utilizing Buy Board contract #521-16 for Road and Bridge. Funds budgeted in the 2017-2018 budget year. [Ysaguirre, Shelton];
 - b. Three Vehicles from Caldwell Country Ford in the amount of \$111,808.00 utilizing Buy Board contract #521-16 for the Sheriff's office. Funds budget in the 2017-2018 budget year. [Coffee, Shelton]

MOTION was made by Commissioner Murguia: So moved.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Road and Bridge:

1. The transfer of Corey Tomlinson as summer mower to Maintenance Tech as a replacement for David Trevino effective October 1, 2017.
See Documentation
2. The employment of Michael Vasquez as Maintenance Technician effective October 1, 2017.
See Documentation
3. The discharge of Marco Ramirez as Maintenance Technician effective October 2, 2017. [Ysaguirre]
See Documentation

B. Facilities and Maintenance:

1. The employment of Tiffini Beth Tow as Custodian I as a replacement for Darla Johnson effective October 16, 2017.
See Documentation
2. The employment of Joe Daniel Radloff as Mechanic Technician I effective October 16, 2017. (New, approved position)
See Documentation
3. The employment of Lance Leslie Miller as Mechanic Technician I as a replacement for James Haskins effective October 16, 2017. [Head]
See Documentation

MOTION was made by Commissioner Kelly: I move to approve the employment items as stated by the County Judge.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Potter County Facilities Maintenance Director, and Nicholas Wade, Potter County Facilities Maintenance Assistant Director, gave reports to Commissioners' Court on various Potter County projects and issues. Sheriff Thomas, Potter County, spoke before Commissioners' Court in regards to the Potter County Detention Center.

No action was taken on this item.

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 563 (85 female; 0 Childress) 84% felonies and 10% misdemeanors was given by Judge Tanner.

22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No insurance items were presented.

23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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Public Defender Office; Elevator Maintenance Contract; Motorola Project Update

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, October 23, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 9th day of October, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy